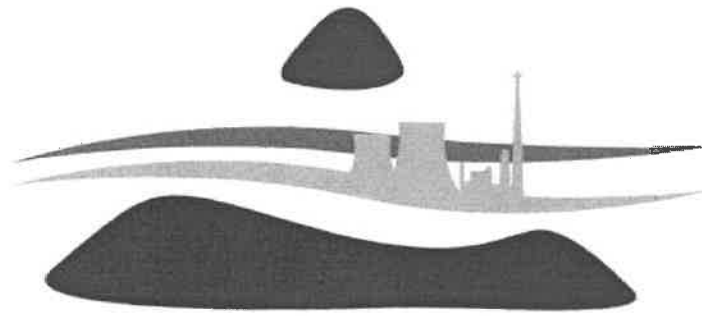




FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: SCM-FDDM 008/ 2026-27

Date: 19 August 2026

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

REQUEST FOR QUOTATION: SUPPLY, DELIVERY, INSTALLATION AND SUPPORT OF ANTIVIRUS FOR A PERIOD OF 12 MONTHS

SEE ATTACHED DETAILED SCOPE OF WORK

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than Tuesday, the 25th August 2026 on or before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- In case of an event, preference will be given to local service providers

- A firm delivery period must be indicated, **that is no later than ten (10) working days after issuing an order.**
- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate/Tax Clearance Pin must be furnished.
- Copy of company registration reflecting equity owned by the members and status be In Business(CIPC)
- **Municipal rates & taxes** information in the bid document must be duly completed by local municipality or landlord.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy Regulation of 2022.
- Central Supplier Database (CSD) registration number/summary report must be attached to the tender/bid document.

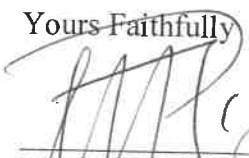
POINTS ALLOCATION FOR 80/20 PRINCIPLE:

❖ PRICE	80
❖ SPECIAL GOALS	20
Youth 50% more than (provide Shareholders certificate and ID Copy)	(05 points)
Locality (within Fezile Dabi District Municipality, proof of address)	(10points)
Women 50% more than provide Shareholders certificate and ID copy)	(05 points)

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from procurement offices at a cost of R50.00 per copy.

Yours Faithfully



Mt. PASEKA MGCINA
ACTING CHIEF FINANCIAL OFFICER

REQUEST FOR QUOTATIONS

DESCRIPTION: SUPPLY, DELIVERY, INSTALLATION AND SUPPORT OF ANTIVIRUS FOR A PERIOD OF 12 MONTHS

1. PURPOSE

The purpose of this RFQ is to request the quotations for the supply, delivery, installation and support of the Enterprise Antivirus Software and Mail Security for Exchange license for the effective security management of all municipal devices for a period of twelve (12) months.

2. OBJECTIVES

The objectives of the project are to:

- Protect the municipality's environment against malware, ransomware, spyware, and cyber threats.
- Centralize endpoint security management and reporting.
- Improve threat detection and incident response capabilities.
- Ensure compliance with municipal ICT security policies.
- Minimize downtime caused by security incidents.
- Enhance visibility across all ICT assets and endpoints.

3. CURRENT ENVIRONMENT

FDDM has utilised ESET Endpoint Security for many years as its endpoint security solution for desktops, laptops, servers and email with a central admin console located on one of the servers. We are also using ESET Mail Security for Microsoft Exchange to provide real-time protection for email against viruses, spyware, phishing, and other malicious in FDDM environment.

FDDM has at least approximately 130 employees that are equipped with computers to enable them to perform their day to day duties. The employees use laptops/notebooks as well as desktops.

FDDM network is a Microsoft windows network. The following Operating Systems Platform should be supported with no extra cost:

- Windows 8/8.1/10,11 32 & 64 bits
- Virtual servers running on Windows Server 2008 R2 Standard and Windows Server 2012 Standard
- Virtualization Applications: Hyper-V and VMware Windows Server 2008 R2 Enterprise and 2022 Standard
- Stand alone servers running on Windows Server 2012 R2 Standard, 2019 Standard and 2022 Standard

Desktops/Laptops	Servers	Virtual Servers
Desktops 21	4	9
Laptops 93		
TOTAL	130	

4. SCOPE OF WORK

The selected service provider shall:

4.1 Supply of Antivirus Software

- Supply 130 enterprise antivirus software licenses for servers, desktops and laptops devices.
- Licenses must be valid for twelve (12) months.
- All licenses must be genuine and supported by original manufacturer.
- Ensure compatibility with the municipal operating systems and infrastructure.

4.2 Installation and Deployment

- Install and configure centralized management console/dashboard.
- Deploy antivirus agents on desktops, laptops, and servers.
- Configure security and endpoint protection policies.
- Configure automatic updates and scheduled scans.
- Configure quarantine, alerts and notifications settings.
- Configure web protection, email protection and device control policies where applicable.
- Ensure minimal disruption during installation.

4.3 Security Configuration

- Configure role-based administrative access controls.
- Set up alerts, notifications, and reporting mechanisms.
- Configure malware and ransomware protection
- Configure quarantine and threat response actions.
- Integrate with existing ICT infrastructure where required.

4.4 Migration & Optimization

- Remove existing antivirus solutions.
- Optimize endpoint performance and policy settings.

4.5 Testing & Validation

- Conduct solution testing and verification.
- Perform threat detection simulations.
- Validate update mechanisms and reporting functionality.
- Validate malware detection and response capabilities

5. TECHNICAL REQUIREMENTS

The proposed solution should support:

- Real-time malware protection
- Anti-malware and anti-ransomware protection
- Email security and phishing protection
- Endpoint Detection & Response (EDR) capabilities
- Web filtering and URL protection
- Email protection
- Detect ransomware
- Device control
- Application Control
- USB/Device Control
- Firewall management
- Centralized cloud or on-premise management
- Automated updates and patch management.
- Threat intelligence integration
- Reporting and analytics
- Compatibility with Windows and servers
- Automatically update virus definitions

6. DELIVERABLES

- Enterprise antivirus software licenses for 130
- Installation and configuration of antivirus solution across all FDDM devices
- Installation and configuration
- Centralized Management Console
- Security policies and configurations.
- Configure network audits to detect new devices
- Configure auto updates daily
- Configure server to send daily, weekly and monthly automated reports

All stand alone computers should be implemented in such a way that the PCs should get update automatically from internet on regular basis.

7. PRICING SCHEDULE

No.	Description	Quantity	Unit Price	Total excl VAT 12 months
1.	Antivirus Software License	130	R	R
2.	Installation and Configuration (remote or onsite)		R	R
3.			R	R
4.			R	R
SUB-TOTAL				R
VAT @ 15%				R
TOTAL incl VAT				R

8. FUNCTIONALITY

No.	DESCRIPTION	POINTS
1.	<u>COMPANY EXPERIENCE NAD TRACK RECORDS</u> Service provider must attach contactable references where similar services rendered within the last 5 years. Points will be allocated as follows: ▪ 1 reference 15 points ▪ 2-3 references 30 points ▪ 4 or more references 50 points NB: Reference letters must be on company letter head, signed off by client	50
2.	<u>Authorized reseller letter / authorization / accreditation</u> Service provider must attach a letter or certification or accreditation to show they are authorized to resell antivirus products and/or licenses thereof provide a valid reseller, accreditation, or authorisation certificate from the relevant Original Equipment Manufacturer (OEM)	50
TOTAL		100

The bidder must obtain 80% points or more for further evaluation